



HALTON PARISH COUNCIL

Parish Council Office, The Village Hall, Old School Close, Halton Village,
Aylesbury, Buckinghamshire, HP22 5NG. 01296 626073; clerk @haltonpc.org.uk

Minutes of the **Annual Meeting of Halton Parish Council** meeting, which
was held on **Wednesday 21st May 2014** at 7.50pm, in Halton Village Hall.

Present:

Councillors:

Michael Blundell (Chairman) Mrs M Ellwood
Mr B Thompson (Vice Chairman) Mrs C Waddams
Ms G Tipson M Jocelyn Parish Clerk Mrs C Jensen

Wg Cdr Ms J Holmes Cllr Mr Chris Adams (Bucks CC) PCSO Megan Harriett (T V Police) Action

14.47 Election of Chairman

It was proposed by Cllr B Thompson, seconded by Cllr Ms Tipson and unanimously **AGREED** to elect Michael Blundell as Chairman for the coming year.

14.48 Election of Vice Chairman

It was proposed by Cllr Mrs Waddams, seconded by Cllr Mrs Ellwood and unanimously **AGREED** to elect Cllr Thompson as Chairman for the coming year.

14.49 Allocation of Responsibilities

- i. Finance Committee/internal audit
Cllr M Blundell, Cllr B Thompson, Cllr Mrs C Waddams and Cllr O'Shea
- ii. Local Area Forum
Cllr B Thompson and Mrs C Jensen
- iii. Village Hall Management Committee
Cllr Mrs A Jimson, Cllr M Blundell, Cllr Mrs S Barber, Mrs C Jensen, Mrs M Towler and Mrs Jill Baxter
- iv. Wendover Arm Trust and Environment
Cllr Mrs C Waddams and Cllr Mrs M Ellwood
- v. Transportation Working Group
Cllr M Jocelyn, Mr B Bostock Cllr S O'Shea,
- vi. Planning
Cllr M Blundell, Cllr Mrs C Waddams and Cllr A. Jimson
- vii. Website
Mrs C Jensen, Mr M Jimson
- viii. Computer Club
Cllr Mrs Jimson and Brian Thompson
- ix. Trustees for Charities
Cllr M Jocelyn, Cllr Mrs C Waddams, Cllr M Blundell and Mrs C. Jensen
- x. Staffing Committee
Cllr Blundell, Cllr Mrs Waddams and Cllr Ms Tipson

14.50 Apologies

Apologies were received and accepted from Cllrs Mrs A Jimson, Mrs S Barber and S O'Shea.

14.51 Minutes

It was unanimously **AGREED** to approve and sign the minutes of the Parish Council Meeting held on 9th April 2014.

14.52 Declarations of Interests

As the applicant, Cllr Ms Tipson declared a personal interest in item 14.62 relating to building works at Tree Tops – application number **14/00818/APP**.

14.53 Open Forum

Wg Cdr Holmes expressed concern about speeding along Aerodrome Road, and through the village. There have been several occasions when vehicles have crashed through the hedges. As discussed in the Annual Parish Meeting, the Clerk will provide the PCSO with details of incidents.

The wire fence which was reported as being dented, is on the itinerary for repairs by the RAF. It was suggested that a rubbish bin may prevent this occurring in the future. This will be included on the agenda for the next meeting. **CJ**

It was reported that the grass at the top of Chestnut Avenue is too long, causing the sight lines to be impaired. The Clerk will report this matter to Bucks CC. **CJ**

Following a question from Wg Cdr Holmes, Cllr Blundell confirmed that the blue bridge is owned by the RAF. The Clerk will seek out the picture of when it was renovated and forward it to the Wg Cdr. **CJ**

Wg Cdr Holmes confirmed that she will be leaving for a tour of duty later in the Summer; her replacement will be Wg Cdr Ray Morley. The Chairman wished Jenny well for the future and thanked her for her contribution to the village and her help with the parish council over the past couple of years.

14.54 Clerk's report

The Clerk confirmed that a request will be made for the Community Payback team to clear the street gutters and the side of the car park. **CJ**

14.55 Finance

The following invoices were proposed by Cllr Ms Tipson, seconded by Cllr Mrs Ellwood and unanimously **APPROVED** for payment:

Payee	Cheque No.	Net	VAT	Gross
Houseproud Cleaning – village hall April 2014 (2 cleans)	001293	84.00	16.80	100.80
BALC (subscription for 30/14/2015)	001294	117.12	0	117.12
Mr S Hunt – Payment for May 2014	001295	30.00	0	30.00
HMRC – Tax and NI – April 2014 To follow	001296	262.01	0	262.01
Cllr Thompson (Reimbursement of expenses – HS2 petition)	001297	20.00	0	20.00
Came & Company – Insurance for 1.6.14 to 31.5.15	001299	1,334.00	0	1,334.00
Mrs C Jensen – salary May 2014	S/O	808.77	0	808.77
Ms B Woon – salary May 2014	S/O	48.00	0	48.00
Thames Water 20.01.14 to 09.04.14	D/D	32.48	0	32.48
Angel Springs Ltd – drinking water for village hall – March 2014	D/D	53.14	10.63	63.77
Unicom – telephone and broadband rental March/April 2014	D/D	24.10	4.82	28.92
Unicom – telephone and broadband rental April/May 2014	D/D	23.28	4.66	27.94
e-on – Street lighting for April 2014	D/D	112.95	22.59	135.54
Alto Digital	D/D	120.00	24.00	144.00
e-on – Village Hall 19 th March to 20 th April 2014	D/D	53.24	2.66	55.90
E on – Village Hall 20 th April to 12 th May 2014	D/D	62.39	3.12	65.51
British Gas – April 2014 payment	D/D	146.670	7.33	154.00
Total		3,332.15	96.61	£3,428.76

Receipts

Payer(s)	Deposit slip	Amount
Hall bookings	500066 to 500072	1,624.50
Interest -April	Bank Giro	1.22
Office rent – 4 months	500067,69,71,72	320.00
Postage (from Buckland PC) Feb/March	500067,69,71,72	17.25
Beetle drive	500068	95.50
Total		£2,058.47

Bank Balances – as at 30th April 2014

	£
Account 00822879	1,000.00
Account 02689033	29,609.38
Total	£30,609.38

It was unanimously **AGREED** to retain the services of Mr Alan Lambourne as the internal auditor for the year 2013/2014.

It was proposed by Cllr Thompson, seconded by Cllr Mrs Waddams and unanimously **AGREED** to sign the Annual Return for the year 2013/2014. The internal audit will be carried out on Friday 23rd May 2014.

14.56 Highways

It was reported that the gutters and the edging in St Michaels Close need clearing, and the public footpath by the canal also needs clearing. The Clerk will contact the Community Payback team. **CJ**

14.57 HS2

Cllr Thompson reported that the petition has been delivered. It is anticipated that there will be approximately 100 of these from the Wendover area. The Rt. Hon David Lidington MP is to attend a meeting at Halton Village Hall on Thursday 26th June 2014.

14.58 RAF

It was **AGREED** to advertise the neighbourhood passes in the village newsletter. **CJ**

14.59 Village Hall

The minutes of the committee meeting held on Monday 12th May were distributed to all councillors.

14.60 Planning

New Applications

14/00818/APP - Tree Tops, Halton Village, HP22 5NS Demolition of existing outbuilding. Erection of detached 3 bay garage/carport - Tree Tops Halton Village Halton Buckinghamshire HP22 5NS. *The Parish Council has no objections.*

Decisions

14/00779/ATC - Tree Tops, Halton Village, HP22 5NS Works to trees. *Approved.*

14.61 Correspondence

Lloyds Bank	Notification of change of account names. Treasurers Account only eligible for up to £50,000 turnover. <i>Noted</i>
Chilterns Conservation Board	Chalk and Trees. <i>Noted</i>
Chilterns Conservation Board	Management Plan special May 2014 – available to download. <i>Noted</i>
Clerks & Councils Direct	May 2014. <i>Noted</i>
Came & Company	Spring Parish Matters. <i>Noted</i>
The Prime Minister	Tax cut for business and charities – PCs not included. <i>Noted</i>
AVDC	Review of the scheme of officer delegated powers. <i>Noted</i>
Vale of Aylesbury Housing	Aylesbury Vale Community Chest. Grants available. <i>Clerk to enquire about funding for new tables.</i> CJ

14.62 Matters of Report

The Chairman confirmed that the Clerk has been nominated for the Clerk of the Year (Buckinghamshire Society of Local Council Clerks).

14.63 Date, time and venue of next meetings.

Date of next meeting Wednesday 2nd July 2014 at Halton Village Hall at 7:30pm. The Finance Committee will meet Wednesday 11th June 2014, if necessary.

The meeting closed at 8.35pm

Signed _____
Chairman

Date _____